

**THE TEACHING RESEARCH INSTITUTE
TRAC Manual Order Forms**

**Fax order to: Debbie Kenyon at 503-838-8150 (phone 503.838.8293)
Please allow at least three weeks for delivery.**

Check one:	BILLING INFORMATION (Non PICCE)	SHIPPING INFO: _____ check if same as billing
<input type="checkbox"/> These manuals are for a PICCE Training (billing address on file) <input type="checkbox"/> These manuals are not for a PICCE Training (please list complete billing information)	_____ _____ _____ PHONE: _____ E-MAIL: _____ ATTN: _____	_____ _____ _____ PHONE: _____ E-MAIL: _____ ATTN: _____

Requestor Name: _____ Date Needed: _____

Trainer name/s: _____

E-mail: _____ (will receive a confirmation e-mail when order received)

Description (list special instructions if any)	Quantity		Unit Price	Total Price
	Spanish	English		
Foundation for Supporting Children's Learning and Development (center based)			\$16.00	
Supporting Children with Disabilities			\$12.00	
Designing Environments to Support Children's Learning (ages 3-5 center based)			\$16.00	
Supporting Children with Challenging Behaviors			\$15.00	
Partnering with Families to Support Children's Learning			\$13.00	
Subtotal				
Shipping/Handling (add 10% to the subtotal)				
			TOTAL	

Prices current as of March 2008

(below line to be completed by Teaching Research staff)

Order received by: (TR Staff) _____ Date order received: _____

INDEX: TRD911 TECP or TRD _____ (list if other)

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(make copy and take original to Lisa when order completed and shipped)

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INDEX	ACCOUNT	AMOUNT